



Notice of application for the Gonzaga Hall (2021, Fall Semester)

- International students of Sogang University who want to live in Gonzaga Hall should follow the procedure indicated below.
- To apply for Gonzaga,
 - a. New Exchange students, please contact the Office of International Affairs.
[☎ 705-8118, website : <http://goabroad.sogang.ac.kr/>, E-mail : goabroad@sogang.ac.kr]
 - b. New graduate students from GSIS (Graduate School of International Studies), please contact the Office of GSIS.
[☎ 705-8754, website : <http://gsis.sogang.ac.kr/> , E-mail : gsis3@sogang.ac.kr]
 - c. New language school Students, please contact the Korean Language Education Center.
[☎ 705-8088, web site : <http://klec.sogang.ac.kr/> , E-mail : ckss@sogang.ac.kr]
 - d. New students from the Graduate School of Sogang University(the regular course), please contact the Office of Graduate School.
[☎ 705-8168 , website : <http://gradsch.sogang.ac.kr/> , E-mail : gradsch@sogang.ac.kr]
 - e. New undergraduate students, please contact the Office of International Affairs.
[☎ 705-8118, website : <http://goabroad.sogang.ac.kr/>, E-mail : applysogang@sogang.ac.kr]
 - f. International students those who will extend their staying period, please check the following information.

1. Application

■ Eligibility

- a. Students of Sogang University(Students must be enrolled as a Sogang student during each semester of occupancy)
- b. Those who understand and swear to follow the rules of the Gonzaga Hall
(For more detailed information about the rules, visit our website <http://gonzaga.sogang.ac.kr>)

- c. Those agree to the terms of collecting and using personal information
- d. Those who are related to the following cannot apply :
 - Those who have received punishments from school
 - Those who have been expelled from the Gonzaga Hall
 - Those who have infectious diseases
 - Those who don't have a two week period of self-quarantine from the arrival to Korea after visiting foreign countries
 - Those who fill in false personal information(personal details, grades, etc)
 - Those who are considered inappropriate from the Deans

2. Criteria

- Previous merits and demerits are considered for continuing residents (visit supervisor's office for related issue)
※ Numerous demerits can affect your application.
- Detailed evaluations for each criteria cannot be shared.

3. Announcement of application result

- Announcement Date : 2021, Jul. 28th(Wed.) 3p.m. (scheduled) / Homepage
- Payment for Housing/M meal Fee
 - a. Period : Aug. 2nd (Mon.) ~ Aug. 6th (Fri.) 4p.m.

* For those who live abroad, the payment can be paid after the arrival in Korea by 10th Sep. However, the payment in installments may not be possible.

b. Method : Account Transfer

c. Account Number & Amount

- Click the "Application Result" button on Gonzaga website and print out your bill.

d. Divided Payment(Dormitory Fee)

- If you could not pay all at once, we recommend you to apply for divided payment. The request for divided payment could be done after the dormitory application results, 28th~29th, Jul.
- The divided payment could be paid twice(for residents who are going to live only one semester) or three times(for residents who are going to live for six months), but the meal fee should be paid at once.
- Specific guidelines for divided payment will be noticed with the dormitory application results.

■ Submission of documents on the check-in day

a. Tuberculosis test result

- The tuberculosis test result must be submitted online in advance(will be noticed). In case of not submitting, students will not be admitted to the dormitory. (Because of serious concerns for infectious diseases, such as tuberculosis, a medical report is strictly required)
- 1 copy of a tuberculosis test result(must be certified after 27th, Jul. 2021, including previous resident students).
- local health center or hospital
 - * Compulsory diagnosis - tuberculosis
 - * Results usually come out a week after the diagnosis

b. COVID-19 Test Result(PCR)

- The COVID-19 Test Result(PCR) must be submitted online in advance(will be noticed). In case of not submitting, students(including previous resident students) will not be admitted to the dormitory.
- Submit negative test result received within 7 days of the official move-in (ex. If moving in Aug. 27th, COVID-19 test results are valid from Aug. 20th)

■ Rate

a. Room Type : Twin room, 2 occupants

b. Rate(Currency unit : KRW)

1) Dormitory fee

Content	Semester(8. 28 ~ 12. 21 / 116days)	6months(8. 28 ~ 2022. 2. 18 / 175days)
Room	1,630,000	2,460,000

2) Meal fee

Content	Semester(8. 28 ~ 12. 21 / 116days)			6months(8. 28 ~ 2022. 2. 18 / 175days)		
Meal Plan	No Meals	Plan A (60%,127meals)	Plan B (85%,181meals)	No Meals	Plan A (60%,192meals)	Plan B (85%,272meals)
	0	508,000	651,600	0	768,000	979,200

c. Cleaning fee(15,000won) : Paid with dormitory fee.

d. Deposit(100,000won) : Paid with dormitory fee. Refund made after a check-out procedure.

e. Gonzaga Hall Cafeteria usually serves breakfast and dinner except on Saturdays(breakfast only). There will be no meals on Chuseok and Lunar New Year's Day.

○ Hours of operation for cafeteria

- breakfast : 07:30 ~ 09:30 / dinner : 17:30 ~ 19:30

* Weeked meal times are subject to change.

f. End of Meal

○ Semester : Dec. 21. 2021 / 6months : Feb. 18. 2022

■ Meal Payment

a. Requirements

○ All residence applicants must read all terms below and select a meal types between plan A(60% of entire meals), plan B(85% of entire meals) and No meals, after a serious consideration.

○ Meal plans for fall semester, 2021

Meal Type	No meals	Plan A (60% of total # of meals)	Plan B (85% of total # of meals)
Price	4,600 won	4,000 won	3,600 won
Semester	Students can buy meal tickets individually	508,000 won (127 meals)	651,600 won (181 meals)
6months		768,000 won (192 meals)	979,200won (272 meals)

○ Refund policy

① Midway Move-out/Expulsion : 70% of leftovers will be refunded

② End of term and when moving out during the last four weeks of contracted period : No Refund for leftover meals

○ Leftover meals will not be carried over to the next residence period(incl. vacations).

○ When students choose 'No meals', they would have to buy meal tickets

(4,600 won per meal) individually, in order to eat at Gonzaga cafeteria.

- When students who choose plan A or plan B buy extra meal ticket, students can buy each meal for initial unit price.

4. 2021, Fall Semester Check-in / Check-out Schedule

■ 2021, Fall Semester Check-in schedule

- a. Check-in : Aug. 27th(Fri) ~ Aug. 28th(Sat) 9a.m. ~ 5p.m.
 - Receiving ID card and room checkup must be done within the day of movement.
 - Check-in is only available during the scheduled time.(If you do not check in the regular moving in date, your application will be canceled)
 - For those who can not make it on check-in day with necessary reasons, submission of **late check-in application** and **proof of delay** must be made through gonzagahall@sogang.ac.kr to get permission in advance. Only 30th and 31th, Aug. are available date for late check-in.
 - For those who enter Korea from foreign countries, check-in is available if we can confirm that you spend more than two weeks from the check-in day in Korea (It is not allowed to self-quarantine in the dorm. You can move in the dorm when you self-quarantine at a site other than the dorm.)
- b. Room Assignment : rooms will be notified on the day of move-in
 - Room preference survey and roommate application will be taken after the residents acceptance announcement date.
 - Your survey will not be 100% reflected, but keep in mind that you will be randomly assigned to rooms/roommates if you don't fill out the applications.
 - Students might get a room with bunk beds and other type of furniture.
- c. Guide for living Gonzaga(English, Chinese) : Online

■ 2021, Fall Semester Check-out schedule

- a. Students staying during the semester : Dec. 22nd(Wed.), 9a.m. ~ 3p.m.
- b. Students staying for 6 months : Feb. 19th(Sat) 2022, 9a.m. ~ 3p.m
- c. The room has to be maintained as the same conditions when you moved in. If the room equipments are lost or get damaged, the cost will be deducted when you get the deposit back. (Clearing out your own packages and personal wastes is enough when you move out.)

5. Overall Examination

- For the overall maintenance and improvement of Gonzaga International Hall, all students should check out during the overall examination

period. Standard overall examination is period between the regular spring/fall semester check-out and the subsequent semester check-in.

■ Overall Examination period (Spring semester 2021 / Aug. 21st ~ Aug. 25th, 2021)

- a. Taking into consideration the short length of examination and its limited scale, for spring semester 2021 residents who are accepted for the fall semester residence and wish for extension, they will be allowed to reside during this period. However, the relevant period is not included in the fees paid during the spring semester, so for extension during this period it will cost additional fees and all residents must be moved to another room for cleaning the room.
- b. Whether you wish for residence extension during this period can be chosen at residence acceptance announcement. (New residents are not subject to this)
- c. The 2021 fall semester(6months) residents who are accepted for the 2022 spring semester residence, they can be request the extension during this period and the dean may approve it. Details will be noticed later.

6. Facilities

■ Present Condition

- a. Each Room : Bedroom (bed, desk, chair, wardrobe, shoes cabinet, internet cable), Restroom, Shower room
- b. Each Floor : lounge tables, water purifier, public refrigerator, Microwaves
- c. 1st Basement : Cafeteria (300 seats), Gym, Chapel, Laundry(with fee), ping-pong table
- d. Lobby : Internet Lounge (5 PCs), Security Office (parcel reception), Mailbox, Lounge
- e. Refer to Gonzaga homepage for details (gonzaga.sogang.ac.kr)
- f. Detergent, Toilet Paper, Regular Trash Bags & other consumable are not supplied. Internet fee, electricity & water fees included in room fees.

7. Others

■ Inquiries

- a. Homepage : Online <http://gonzaga.sogang.ac.kr> use the FAQ section.
- b. Phone : 02)705-8811 (Administration office) / 02)3274-4838~4839 (Supervisors)
- c. E-mail : gonzaga@sogang.ac.kr (title : inquiries on move-in + student number + name)

Dean, Gonzaga International Hall